

# COURSE REQUEST FORM

NAME \_\_\_\_\_ Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_ Student ID Number \_\_\_\_\_

INSTRUCTIONS **Print Clearly** SEMESTER Fall Summer Spring YEAR \_\_\_\_\_

1. Check the appropriate transaction box.
2. Select alternates for courses you are adding.
3. Course information may be found in the Schedule of Classes

<input type="checkbox"/> Add for credit										
<input type="checkbox"/> Add for audit	Course Ref. No.	<input type="text"/>	Subj.	<input type="text"/>	Course	<input type="text"/>	Sec.	<input type="text"/>	Cred.	<input type="text"/>
<input type="checkbox"/> Drop	Alternative Selection:	Course Ref. No.	Subj.	<input type="text"/>	Course	<input type="text"/>	Sec.	<input type="text"/>	Cred.	<input type="text"/>
<input type="checkbox"/> Withdraw										

<input type="checkbox"/> Add for credit										
<input type="checkbox"/> Add for audit	Course Ref. No.	<input type="text"/>	Subj.	<input type="text"/>	Course	<input type="text"/>	Sec.	<input type="text"/>	Cred.	<input type="text"/>
<input type="checkbox"/> Drop	Alternative Selection:	Course Ref. No.	Subj.	<input type="text"/>	Course	<input type="text"/>	Sec.	<input type="text"/>	Cred.	<input type="text"/>
<input type="checkbox"/> Withdraw										

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<input type="checkbox"/> Drop	Alternative Selection:	Course Ref. No.	Subj.	<input type="text"/>	Course	<input type="text"/>	Sec.	<input type="text"/>	Cred.	<input type="text"/>
<input type="checkbox"/> Withdraw										

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<input type="checkbox"/> Drop	Alternative Selection:	Course Ref. No.	Subj.	<input type="text"/>	Course	<input type="text"/>	Sec.	<input type="text"/>	Cred.	<input type="text"/>
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<input type="checkbox"/> Drop	Alternative Selection:	Course Ref. No.	Subj.	<input type="text"/>	Course	<input type="text"/>	Sec.	<input type="text"/>	Cred.	<input type="text"/>
<input type="checkbox"/> Withdraw										

**All students:** I understand I will not receive credit for these courses if my academic eligibility is not established.  
**Graduate students:** I am prepared to document that I meet the requirements and prerequisites from the listed graduate level course(s) as outlined in the current graduate bulletin and understand that I may be removed from the course(s) if I am not qualified.  
**Special Undergraduates:** Special non-degree seeking undergraduates are limited to 11 credit hours per semester.

STUDENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ADVISOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_